

| <p style="text-align: center;"><b>Pembrokeshire</b><br/>           Health and Safety Intervention Plan 2013-14 (version 2)<br/>           Key reference: LAC 67/2 (rev3) <a href="#">click here</a><br/>           Annex A 'National Local Authority Enforcement Code' <a href="http://www.hse.gov.uk/lau/publications/la-enforcement-code.htm">http://www.hse.gov.uk/lau/publications/la-enforcement-code.htm</a></p> |  |   |  |
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| INTERVENTION ACTIVITY  | EVIDENCE<br>that identified the concern as a<br>priority   | PLANNED<br>INTERVENTION TYPE  | LOCAL STRATEGY,<br>BENCHMARKS,<br>AND RESOURCES  |
| <b>National Priorities – Proactive visits to premises listed in Annex 1 of National Local Authority Enforcement Code</b>   |  |   |  |
| <p><b>High risk sectors<br/>Premises with cooling<br/>towers/evaporative<br/>condensers</b></p> <p><b>Hazard<br/>Legionella infection</b></p>  | <p>National priority focussing on cooling towers/evaporative condensers.</p> <p><i>Identified as High Risk sector/activity in Annex A No. 1 of National Code</i></p> | <p>Education and Awareness.</p> <p>If a premises with a cooling tower falls to PCC for enforcement then the premises will be subject to a proactive inspection.</p> | <p>The cooling tower register for Pembrokeshire was updated in August 2011, as a result of the Heads of the Valley outbreak. These premises will be subject to intervention. Any inspections to cooling towers that are identified are listed on the new Legionella Programme Initiative database (LePID). The database can be accessed by designated users within LAs using their normal Extranet/HELEX log on. A briefing will be provided by HSE to LAs who are required to carry out inspections.</p> <p>There are 6 premises on the Legionella register, however they all fall to the HSE for enforcement. It is therefore anticipated the team will not be required to carry out any proactive inspections.</p> <p><b>The team will ensure that all cooling tower notifications are included on the register and that the registration forms are available online.</b></p> |
| <p><b>High risk sectors<br/>Premises (including caravan<br/>parks) with buried metal<br/>LPG pipe work</b></p>   | <p><i>Identified as High Risk sector/activity in Annex A No. 2 of National Code</i></p>  | <p>Proactive inspection to specified sites and enforcement.</p>   | <p>Check the LLARD website <a href="https://extranet.hse.gov.uk/sites/LPG/default.aspx">https://extranet.hse.gov.uk/sites/LPG/default.aspx</a> monthly and update as necessary. The premises will be visited as identified.</p>  |

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| <p><b>Hazard</b><br/><b>Explosion caused by leaking LPG</b></p>  | <p>Continuation of National Campaign in response to the Lord Gill recommendation. On 16 July 2009, Lord Gill published his Inquiry Report into the explosion at the ICL Plastics factory in Glasgow in 2004, in which nine people died and 33 were injured. LPG had leaked from a corroded underground metal pipe into the basement of the factory and then ignited causing an explosion which led to the catastrophic collapse of the four storey building. One of Lord Gill's recommendations was that there should be an action plan to identify sites with buried metallic LPG pipe work, followed by its replacement on a systematic and prioritised basis with polyethylene.</p> | <p>Education and awareness.</p>   | <p>The bulk LPG tank will also be inspected if identified during a routine intervention. The aim is to assure that LPG users/suppliers are undertaking effective management of the risks arising from bulk vessel LPG installations, including the replacement (or ongoing inspection and maintenance) of buried metallic pipe work.</p> <p>Relevant instructions for the Pipe work Replacement Inspection Campaign can be found at <a href="http://www.hse.gov.uk/lau/lacs/52-19.htm">http://www.hse.gov.uk/lau/lacs/52-19.htm</a> .</p> <p>Further Information (Topic Inspection Pack, presentations, related documents) can be found on the HElEx LPG page <a href="https://extranet.hse.gov.uk/C17/C16/LPG/default.aspx">https://extranet.hse.gov.uk/C17/C16/LPG/default.aspx</a></p> <p><b>All officers to check LLARD is up to date in relation to visits and follow up actions by end of November 2103 as this project will come to an end.</b></p> <p>Any inspections of LPG tanks will be coded as:<br/>8 - reactive LPG visits Annex A Gas pipeline</p> |
| <p><b>High risk sectors</b><br/><b>Open farms/animal visitor attractions</b></p> <p><b>Hazard</b><br/><b>E. Coli/Cryptosporidium infection especially in children</b></p> <p><b>High risk activities</b><br/><b>Lack of suitable micro-organism control measures</b></p> | <p><i>Identified as High Risk sector/activity in Annex A No.3 of National Code.</i></p> <p>Recent outbreaks and their subsequent investigations have identified ineffective management and systems in these establishments.</p>  | <p>Proactive inspection</p> <p>Enforcement.</p> <p>Education and Awareness.</p> | <p><b>HOOF project which was previously produced as an All Wales initiative is to be reviewed by SEHO and will be distributed across Wales.</b></p> <p><b>Re audit of open farms (5 premises) to review requirements against Industry Code of Practice “ Preventing or Controlling ill health from animal contact at visitor attraction”.</b></p> <p><b>SEHO to brief food team on the requirements in relation to grazing land and washing facilities alongside eating places on open farms.</b></p>   |

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|   |  |                      | <p>All material relating to this topic can be found at:</p> <p><b>H&amp;S Team files/E.Coli &amp; other zoonoses</b></p> <p>Any inspections will be coded as:<br/>A – planned inspection Annex A: Open farms</p>   |
| <p><b>High risk sectors</b><br/><b>Tyre fitters/MVR (as part of car sales in SMEs not National Chains)</b><br/><b>High volume warehousing/distribution</b></p> <p><b>Hazard</b><br/><b>Fatalities/injuries resulting from being struck by vehicles</b><br/><b>Falls from height</b><br/><b>Industrial diseases (occupational asthma/deafness)</b></p> | <p><i>Identified as High Risk sector/activity in Annex A No.4, 6 &amp; 7 of National Code.</i></p> | Proactive inspection | <p>The following usage codes relate to these types of premises:<br/>D07 – Tyre/exhaust fitters<br/>Q01 – new car sales<br/>Q05 – used car sales<br/>J10 – Garage<br/>S11 – Car sales</p> <p>There are 46 premises in these usage codes. It has been determined that 10 fall to the LA for enforcement; are not part of a National Chain; have a risk rating of B1 or B2 and have known risks identified for this sector. Use topic packs to review controls in these 10 premises.</p> <p><b>The target of the 10 inspections will be:</b></p> <ul style="list-style-type: none"> <li><b>use of 2 post lifts; workplace transport; work at height; use of isocyanate paints; Noise and dust.</b></li> </ul> <p>Any inspections will be coded as:<br/>A – planned inspection Annex A: Tyre fitters/MVR</p> |
| <p><b>High risk sectors</b><br/><b>Industrial retail/wholesale premises i.e. steel stockholders, builders/timber merchants</b></p> <p><b>Hazard</b><br/><b>Fatalities/injuries resulting</b></p>  | <p><i>Identified as High Risk sector/activity in Annex A No.5 &amp; 6 of National Code.</i></p>    | Proactive inspection | <p>A search on Flare reveals we have 15 premises within the B1/B2 risk category with the hazards specific to this category. The majority fall within the usage code S26 – Builders Merchants. Use topic packs to review controls in these 15 premises.</p>   |

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| <p>from falls from height, amputation and crushing injuries<br/>Industrial diseases (occupational asthma/deafness)</p>  |  |  | <p><b>The target for the 15 inspections will be workplace transport; work at height; Cutting machinery; Lifting equipment; Use of isocyanate paints; Noise and dust.</b></p> <p>Any inspections will be coded as:<br/>A – planned inspection Annex A: tyre fitters/MVR</p>  |
| <p><b>High risk sectors<br/>Large Scale public events/sports/leisure facilities e.g. motorised leisure pursuits including off road vehicles and track days</b></p> <p><b>Hazard<br/>Crowd control &amp; injuries/fatalities to the public</b></p> | <p><i>Identified as High Risk sector/activity in Annex A No.8 of National Code.</i></p> <p>Statutory Consultee for Liquor licence and TEN applications.</p> <p>Local intelligence led.</p> | <p>Desk top surveys.<br/>Site inspections.<br/>Enforcement.<br/>Education and awareness.</p> | <p>Throughout the financial year through liaison with Licensing Section.</p> <p>Representatives from team attends relevant ESAG meetings for large events. Relevant documentation is updated on to the knowledge hub. <b>Our role within this forum needs to be addressed and the production of guidance on a dedicated website will be considered.</b></p> <p>Events guide available for distribution to organisers.</p> <p>Proactive inspections will be carried out to large scale public events/sports/leisure facilities e.g. motorised leisure pursuits including off road vehicles and track days.</p> <p><b>The Redbull Cliff Diving is to be held in September 2013 and this would warrant a proactive inspection and attendance at all ESAG meetings.</b></p> <p>Any inspections will be coded as:<br/>A – planned inspection Annex A: large scale public event</p> |
| <p><b>High risk sectors<br/>Commercial catering premises using solid fuel cooking equipment</b></p>   | <p><i>Identified as High Risk sector/activity in Annex A No.9 of National Code.</i></p>  | <p>Programmed inspection</p>   | <p><b>Brief food team and ask for feedback on food premises where solid fuel (wood/charcoal) is used for cooking indoors.</b></p> <p><b>3 premises are currently known to the team and will be</b></p>  |

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| <p><b>Hazard</b><br/><b>Carbon monoxide poisoning</b></p>   |   |   | <p><b>subject to a programmed inspection.</b> The inspection will target the suitability of the ventilation and the safety of the appliance.</p> <p>Any inspections will be coded as:<br/>A – planned inspection Annex A: Solid fuel</p>  |
| <p><b>Premises with vulnerable working conditions (lone/night working/cash handling e.g. betting shops, off licences, care settings) and where intelligence indicates that risks are not being effectively managed</b></p> <p><b>Hazard</b><br/><b>Violence at work</b></p> | <p><i>Identified as High Risk sector/activity in Annex A No.10 of National Code.</i></p> <p>Local intelligence led utilising Police statistics. In partnership with Cardiff University.</p>   |   | <p>All betting shops, care homes and off licences have previously been visited by offices in conjunction with the Police to assess the security controls procedures.</p> <p>During 2012/13 PCC contributed to the All Wales SMILE project where 11 premises were targeted for intervention based on statistics obtained from police records. Revisits were required to those premises identified as having significant problems – The team are not likely to have any as selection of premises did not support the risk as very small, no real issues or well managed.</p> <p>Therefore no programmed work will take place this year. However any new business' which fall in these categories will be provided with advice on this matter at start up.</p> <p>Any inspections will be coded as:<br/>A – planned inspection Annex A: Violence at work</p> |
| <p><b>New business advice visits following:</b><br/><b>New food registrations</b><br/><b>Planning applications</b><br/><b>Licensing applications</b></p>  | <p>Contribution to the Growth Agenda –providing advice to new businesses at start up.</p> <p>The National Code states in Para 29 that advisory visits are distinct from regulatory visits and should be made at the convenience of business and without recourse to the section 20 regulatory powers of entry provided by HASAWA.</p> | <p>Advisory visits</p> <p>Education and awareness</p> | <p>All new businesses/premises with a change in ownership will be desk top risk rated to determine the inherent risk of the premises.</p> <p>Any premises deemed to be lower risk will be sent a guidance pack.</p> <p>Other premises will be offered an advisory visit.</p> <p>The material provided in the pack is obtained from the HSE</p>  |

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|  |  |  | <p>website and reference is made to this invaluable resource.</p> <p><b>Approximately 100 visits will be carried out. During this visit the officer will:</b></p> <ul style="list-style-type: none"> <li>• provide an overview of the public protection service and the role of the H&amp;S team</li> <li>• Provide an overview of H&amp;S legislation</li> <li>• Review any H&amp;S documentation already in existence and provide advice on the content</li> <li>• Walk around the main part of the premises identifying significant hazards that would need to be addressed in risk assessment. In particular the following matters will be discussed:</li> </ul> <p><b>Care homes, - Legionella control in H&amp;C water systems (LA priority) , violence (Annex A)</b></p> <p><b>Accommodation - Legionella control in H&amp;C water systems (LA priority), gas safety in kitchens and landlords requirements (LA priority)</b></p> <p><b>Catering premises - Gas safety in kitchens (LA priority), slips and trips (LA priority)</b></p> <p><b>Motor vehicle repair - Workplace transport/lifts/noise/dust (Annex A)</b></p> <p><b>Wholesale premises- Workplace transport/work at height/lifts/ cutting machinery/violence at work (Annex A)</b></p> |
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|  |  |   | <p><b>Child care facilities - Infection control in early years (LA priority)</b></p> <p><b>Betting shops – violence (Annex A)</b></p> <p><b>Places with animal contact – E.Coli/Crypto infection(Annex A)</b></p> <p><b>Swimming pools - management of Crypto. (LA priority)</b></p> <p><b>It is important to note that although the visit is advisory, officers will be duty bound to deal with any matters that they believe pose a serious risk to employees and public safety. Employers will be advised of this at the onset.</b></p> <p><b>This procedure is been considered by the SWW task Group in order that a consistent approach can be used in the region.</b></p> <p><b>The business pack will also be made available on line.</b></p> <p>Any inspections will be coded as:<br/>6 - Advisory visit HF9 New business inspection</p> |
| <p><b>Non – inspection interventions</b><br/> <b>Poor performers; local knowledge, intelligence and priorities ('potential significant local issue');</b><br/> <b>accident statistics; monitored complaints/incidents</b><br/> <b>Priorities identified by SWW Task Group in consultation with All Wales Technical Panel</b></p> |  |   |  |
| <p><b>Management of Cryptosporidium in swimming pools.</b></p>   | <p><b>ALL WALES PROJECT</b><br/>Local intelligence led.</p> <p>Since 2001, swimming pools have</p> | <p>The nature of the intervention applied to a particular premises will be determined by the risk</p> | <p><b>Training Event for enforcement staff on 30<sup>th</sup> April 2013.</b></p> <p><b>Interventions at 100% of public and private pools</b></p>  |

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|  | <p>been the most common setting for outbreaks of waterborne infectious intestinal disease in England and Wales, with <i>Cryptosporidium</i> as the leading cause.</p> <p>In August 2009 an outbreak of cryptosporidiosis occurred in Merthyr Tydfil. The outbreak which involved 31 confirmed and many more reported cases was associated with a leisure pool. This pool was closed for 6 months.</p> <p>More recently Newport City Council experienced a further outbreak of swimming pool associated Cryptosporidiosis. A total of 20 people were confirmed as having Cryptosporidiosis after using the pool at Newport Centre, many of the confirmed cases were children.</p> <p>Recent outbreak investigations have identified:<br/>     Inappropriate plumbing of water features;<br/>     Inadequate circulation, and filtration;<br/>     Gaps and weaknesses in operational procedures with respect to faecal incidents.</p> <p>The absence of detailed as built</p> | <p>rating assigned to the premises.</p> <p>Category A – proactive inspection</p> <p>Premises with a history of complaints about water quality and faecal incidents – proactive inspection</p> <p>All other premises will receive an advisory visit.</p> <p>Partnerships.</p> <p>Design and Supply.</p> <p>Educations and awareness of pool operators and pool users.</p> | <p><b>(May – September 2013). This equates to 64 pools (plus a small no. of pools in self catering accommodation which have recently been identified) of which 8 are LA owned.</b></p> <p><b>Briefing to LA pool managers and internal leisure manager followed by advisory visits.</b></p> <p><b>Awareness raising of pool users by use of U-tube video, posters, press release, letters to head teachers and school children, letters to children participating in swimming lessons.</b></p> <p><b>Senior EHO is a member of the project group and will continue to attend all meetings and participate in the evaluation of the project.</b></p> <p>The project will be evaluated and all evaluation forms must be completed and sent to Cardiff by 4<sup>th</sup> October 2013.</p> <p>All material relating to this project can be found at:</p> <p><a href="#">\\pccstorage2\wp_merge\$\H &amp; S Team files\interventions plan, Service delivery plans\13 - 14 intervention, crypto in pools, Legionella, gas\Crypto project 2013</a></p> <p>Any inspections will be coded as<br/>     A – planned inspection poor performer<br/>     6 – advisory visit Crypto in pools</p> |
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|   | <p>schematics significantly hampered the investigation and control of this outbreak and delayed the identification of unexpected irregularities in the pool design and mechanical functioning.</p> <p>A national study carried out in 2010 also identified that swimmers continue to swim despite been diagnosed with Cryptosporidiosis.</p>  |   |  |
| <p><b>Gas Safety In Catering</b></p> <p>ALL WALES PROJECT</p> | <p>Local Intelligence led.</p> <p>Local Authorities officers with the support from the Gas Safe Register are focusing on commercial catering gas safety. It can be very serious if something goes wrong. A gas explosion or carbon monoxide from a faulty appliance may affect the public and employees.</p> <p>Previous project on tandoori ovens identified that catering premises were unaware of the duty to maintain gas appliances.</p> <p>Prosecution taken by PCC against food business following a complaint regarding the</p> | <p>The nature of the intervention applied to a particular premises will be determined by the risk rating assigned to the premises.</p> <p>Category A – proactive inspection</p> <p>Premises with a history of complaints re gas safety – proactive inspection</p> <p>All other premises will receive an advisory visit.</p> <p>Partnerships (Gas Safe).</p> <p>Education and Awareness.</p> | <p>Focus of interventions is the installation and maintenance of gas appliances and ventilation in mobile and fixed catering premises.</p> <p><b>Commercial catering gas safety advice sheet produced by Gas Safe and audit sheet to be distributed to businesses in new business packs.</b></p> <p><b>Brief food team and respond reactively to information provided by them following food audits.</b></p> <p><b>10 visits to B1/B2 catering premises/hotels will be carried out where the specific proformas will be completed. These premises are selected based on the risk history (B1 or B2), local knowledge and where there is no other intervention ongoing.</b></p> <p><b>Advice on gas safety will also be provided at all face to face interventions throughout the year.</b></p> |

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|  | <p>occurrence of a number of gas leaks in 2008, one of which had led to the evacuation of the building above the basement restaurant. An inspection identified that the gas appliances at the premises, did not meet the required safety standards. Given the condition of the equipment and the pipe work there was a serious risk of explosion.</p> |   | <p>All material for the project is on the knowledge hub and \\pccstorage2\wp_merge\$\H &amp; S Team files\inteventions plan, Service delivery plans\13 - 14 intervention, crypto in pools, legionella, gas\Gas safety project</p> <p>Any inspections will be coded as<br/> A – planned inspection poor performer<br/> 6 – advisory visit gas safety in catering</p> <p>Referral work from Food Teams will be logged as:<br/> F - Reactive inspection; gas safety in catering.</p>   |
| <p><b>Infection control in nurseries</b></p> | <p>Local Intelligence Led - Builds on work being carried out by ID officers in North Wales LA's</p> <p>Recent outbreaks associated with childcare in North Wales.</p>   | <p>Advisory visits - Targeted risk based selection of premises for intervention.</p> <p>Partnership with Communicable Disease liaison Group and CSIW.</p> <p>Education and Awareness.</p> | <p>This project will involve identifying all day nurseries. We currently have 46 on Flare, some of these fall to the HSE for enforcement.</p> <p><b>The Self audit will be sent to appropriate premises in batches of 10. The forms will be evaluated and advice visits will be carried out to those premises who don't return form or where risks are higher. It is anticipated that 10 advisory visit will be carried out.</b></p> <p><b>CSSIW will be invited to discuss the project.</b></p> <p>This project will commence in the latter part of 13/14.</p> <p>All material for this project can be found at:</p> <p>W:\H &amp; S Team files\inteventions plan, Service delivery plans\13 - 14 intervention, crypto in pools, legionella, gas\NURSERY PROJECT</p> |

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|   |   |   | <p>Any inspections will be coded as<br/> A – planned inspection poor performer<br/> 6 – advisory visit infection control in nurseries</p>   |
| <p><b>Control of Legionella in hot and cold water systems and spa pools</b></p> | <p>Identified as local priority following Heads of Valley Outbreak.</p> | <p>The nature of the intervention applied to a particular premises will be determined by the risk rating assigned to the premises.</p> <p>Category A – proactive inspection</p> <p>All other premises will receive an advisory visit.</p> <p>Education and Awareness.</p> | <p>Further details can be found in the Inspection Topic Pack on HELex at:<br/> <a href="https://ourknowledge.hse.gov.uk/Legionella_Database/default.aspx">https://ourknowledge.hse.gov.uk/Legionella_Database/default.aspx</a>.</p> <p>And on Knowledge hub at:<a href="https://knowledgehub.local.gov.uk/group/khub">https://knowledgehub.local.gov.uk/group/khub</a></p> <p>and at: \\pccstorage2\wp_merge\$\H &amp; S Team files\interventions plan, Service delivery plans\13 - 14 intervention, crypto in pools, legionella, gas\legionella project</p> <p><b>10 visits to B1/B2 catering premises/hotels will be carried out where the specific proformas will be completed. These premises are selected based on the risk history (B1 or B2) local knowledge and where there is no other intervention ongoing.</b></p> <p>Any inspections will be coded as<br/> A – planned inspection poor performer<br/> 6 – advisory visit legionella control</p> |

| Reactive visits  |   |  |
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| <b>Visits to investigate health and safety related incidents</b>     | The team access RIDDOR database on a regular basis to access notifiable accidents. Preliminary enquiries are made and then the incident is individually assessed against the incident selection criteria (LAC 22/13) to determine if further investigation is required. | <b>Anticipate 100 notifications where follow up will be required</b><br><b>Approximately 5 will develop into a full investigation which will involve a reactive visit.</b> |
| <b>Visits to investigate health and safety complaints</b>            | Complaints are assessed against the complaint selection criteria to determine the level of response in each case. This may lead to a complaint visit, letter or no action.  | <b>Anticipate 50 HASAWA complaints</b><br><b>Approximately 50% will develop into a full investigation which will involve a reactive visit.</b>                             |
| <b>Visits following requests for h&amp;s service from businesses</b> | All requests for advice will be followed up within the specified timescales.  | <b>Anticipate 150 requests for advice.</b><br><b>Approximately 5% will result in a reactive visit</b>  |
| <b>Revisits following earlier intervention</b>                       | Visits following an earlier intervention to confirm action previously suggested has been completed e.g. to check compliance with notices.   | <b>Anticipate 10/20 revisits following on from the proactive visits and advisory visits.</b><br>Self certification forms may be used in some instances.                    |

**Other work undertaken by H&S Team**

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| <p><b>Petroleum visits that are due for inspection in the current year</b></p>              | <p>Programmed inspection</p> | <p><b>26 premises are due for inspection and fall into the following risk categories:</b><br/>           High 10<br/>           Medium 13<br/>           Low 2<br/>           Zero 1 (This premises is a new marine activity where ongoing support is required until the site is licensed.)</p> <p>The intervention will focus on:</p> <ul style="list-style-type: none"> <li>• Obtaining up to information about the site from the file and during the visit which will be recorded on the proforma for future use. This will include information on derelict tanks which will be shared with the contaminated land officer.</li> <li>• Ensuring site has electrical certificate</li> <li>• Ensuring management are aware of risks, DSEAR plans, risk assessment, training of staff, control of work etc.</li> </ul> |
| <p><b>Caravan and tent site visits which are due for inspection in the current year</b></p> | <p>Programmed inspection</p> | <p><b>36 sites are due for inspection and fall into the following risk categories:</b><br/>           A 4<br/>           B 9<br/>           C 20<br/>           Zero 1<br/>           Unrated 2</p> <p>Caravan site visit – this intervention will focus on:</p> <ul style="list-style-type: none"> <li>• Obtaining up to information about the site from the file and during the visit which will be recorded on the proforma for future use.</li> <li>• Establishing how the licensee manages the site i.e. the siting of verandas and</li> </ul>   |

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|  |   | <p>new vans.</p> <ul style="list-style-type: none"> <li>Ensuring site has current electrical certificate</li> </ul> <p>The visits may also include the following interventions:</p> <p>Cryptosporidium in swimming pools (8 in total)(LA priority) – If site has pool then carry out Crypto intervention. These caravan sites should be sent the Crypto letter prior to the visit. Please note that the letter will need to be amended to indicate that a caravan site visit will also take place. In larger premises the visits may need to be split. If there are sufficient matters which cause concern then the duty holder should be given the opportunity to rectify matter. Where the matter is significant a follow up visit will be carried out.</p> <p>LPG tank inspection (Annex A) – If site has LPG tank, check if tank and underground pipe work has been inspected on earlier visits (previous inspection notes/Flare entries). If not or if there was ongoing issues then inspect and include findings on LLARD.</p> <p>Legionella in spa pools or hot and cold water systems (LA priority) - If site also has spa pool, or a toilet block for touring units or the site rent out fleet units then advice should be provided on Legionella control. This advice will consist of</p> <p>Gas safety in kitchens (LA priority) (Max 9 premises) – in the majority of instances these are the same premises which also have pool) – if site has a kitchen with gas appliances (served by mains or bottles)then gas safety should also be discussed. The objective is to establish if the gas equipment is subject to maintenance.</p> |
| <b>Explosive sites which are identified as high risk in the current year</b> | Programmed inspections in liaison with Fire officer     | <b>5 visits</b>   |
| <b>Derelict petrol tanks and licensed and disused sites</b>                  | Local intelligence led.<br>Desk top survey of paperwork | <b>Liaison with commercial pollution to merge and update register and agree roles.</b><br><b>Visit sites identified from desk top review.</b>   |

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|   | held by contaminated land officer and petroleum officers<br><br>Site visits to abandoned/derelict sites |  |
| <b>Process and issue licences and registrations and advisory visits to new applicants .</b> | Petroleum<br>Caravan and camping<br>Poisons<br>explosives   | <b>Approximately 15 transfers (pet &amp; caravans) which will result in a visit as part of the licence process.</b>                        |
| <b>Smoke free enforcement</b>   | Local intelligence led  | Bolt on to proactive interventions / reactive service requests.  |
| <b>Sunbed Legislation</b>   | Local intelligence led  | Enforcement and education/ awareness – proactive and reactive. Monitoring of complaints and incidents. On-going during the financial year. |

### Mainstream Interventions

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| <b>1.0</b> | <b>Implementation of the National Local Authority Enforcement Code</b><br>Development of Policies and Procedures to ensure adequate arrangements for enforcement in order to achieve compliance with new National Code:<br>Review enforcement Policy<br>Review Appointment procedure<br>Review competence procedure<br>Peer review<br>Annual RDNA review by each officer |
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