**Corporate Overview and Scrutiny Committee Forward Work Programme 2020-21**

|  |  |  |
| --- | --- | --- |
| **Topics** | **Purpose** | **Committee meeting dates** |
| **‘One-off’ committee items** | **10** **September 2020** | **19 November 2020** | **28** **January 2021** | **22** **April** **2021** | **June** **2021** |
| Improvement Review 2019-20  | To scrutinise the statutory requirement to produce an Improvement Review for 2019-20  |  | X |  |  |  |
| Transformation Programme | To receive a detailed update and presentation on the Transformation Programme and identify how transformation is enabling the business response to COVID-19 |  | X |  |  |  |
| Customer Services Performance | To receive an update on Customer Services Performance, to include data on the Contact Centre and My Account |  | X |  |  |  |
| Partnerships Panel | To receive a report from the Partnerships Panel following scrutiny of the PSB and CSP |  |  | X |  |  |
| Corporate Services Item  | To Scrutinise one of the 11 Corporate Service Areas which fall under the remit of the Committee per Committee meeting |  |  |  | X | X |
| **Standing / Recurring Items** |
| Covid Organisational Recovery  | To apprise the Committee of work being undertaken to support the Council’s Covid-19 Organisational Recovery and to specifically consider and provide views on the key issues and priorities in relation to organisational recovery and outline how each service is reported on. | X | X | X | X | X |
| County Council Budget Outturn Monitoring Report 2019-20 | To scrutinise the Budget Outturn Report for 2019-20 and the proposed financial planning timetable for the next financial year | X |  |  |  |  X |
| Forward Work Programme | To agree the Committees Forward Work Programme for the ensuing meetings and to make any necessary amendments. | X | X | X | X | X |
| Overview and Scrutiny Annual Report | To provide an integrated review of the main activity of the Committee over the past year, as well as looking forward to future challenges and areas for improvement | X |  |  |  | X |
| Transformation Programme | To scrutinise delivery and management of the transformation programme | X | X | X | X |  X |
| Integrated Budget Monitoring 2020-21 | To ensure timely monitoring of in-year spend and savings targets |  | X |  | X |  |
| County Council Budget 2021-22 and Summary Medium Term Financial Plan 2021-22 – 2024-25 | To scrutinise proposals for the Council’s budget and Council Tax levels for 2021-22 |  |  | X |  |  |
| **Notices of Motion** |
| Town and Community Council Election Funding | To receive a report on the Notice of Motion |  | x | X |  |  |
| Member and Officer Relations | To receive a report on the Notice of Motion |  |  | X |  |  |
| **Task and Finish/Working Groups** |
| As received/as appropriate |