

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



25th February 2020 – Port of Milford Haven offices

1. Welcome and apologies
2. Minutes of last meeting
3. Action log
4. Letter from the Chair of Carmarthenshire PSB
5. Regional Collaboration
6. Involving Young People
7. Exploring a partnership solution to 'back office' (support service) functions in Pembrokeshire
8. Local policing and emerging trends update
9. Partnerships Panel meeting - 17 January 2020
10. Any other business

Date and time of next meeting: 27th April at 10am at Pembrokeshire College



25 Chwefror 2020 – Swyddfeydd Porthladd Aberdaugleddau

1. Croeso ac ymddiheuriadau
2. Cofnodion y cyfarfod blaenorol
3. Cofnod gweithredu
4. Llythyr oddi wrth Gadeirydd Bwrdd Gwasanaethau Cyhoeddus Sir Gaerfyrddin
5. Cydweithio Rhanbarthol
6. Cynnwys Pobl Ifanc
7. Archwilio datrysiad partneriaeth i swyddogaethau 'swyddfa gefn' (gwasanaeth cymorth) yn Sir Benfro
8. Y diweddaraf ar blismona lleol a thueddiadau sy'n dod i'r amlwg
9. Cyfarfod y Panel Partneriaethau – 17 Ionawr 2020
10. Unrhyw fusnes arall

Dyddiad ac amser y cyfarfod nesaf: 27 Ebrill am 10am yng Ngholeg Sir Benfro

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



MINUTES OF PEMBROKESHIRE PUBLIC SERVICES BOARD
Tuesday 19th November 2019 at 11.55am
PLANED Offices, Narberth

Present:

Tegryn Jones	Chief Executive, PCNPA (Chair)
Sue Leonard	Chief Officer, PAVS (Vice-Chair)
Jonathan Feild	Employer and Partnership Manager, DWP
Maria Battle	Chair, Hywel Dda UHB
Carwyn Thomas	Group Manager, Pembrokeshire, MAWW Fire Service
Andrea Winterton	SW Operations Manager Pembrokeshire, Marine and Monitoring, Natural Resources Wales
Anna Bird	Head of Strategic Partnership Development, Hywel Dda UHB
Dr Steven Jones (SPJ)	Director of Community Services, PCC
Iwan Thomas	Chief Executive Officer, PLANED
Elaine Lorton	County Director, Pembrokeshire, Hywel Dda UHB
Claire George	Locality Manager, North Pembrokeshire, Hywel Dda UHB
Martyn Palfreman	Head of Regional Collaboration, WWCP
Elwyn Williams	Vice-Chair MAWW Fire Authority
Diane Lockley	Chair Local One Voice Wales Area Committee
Cris Tomos	Cabinet Member for Environment and Welsh Language
CI Amanda Diggins	Dyfed Powys Police

Support/Secretariat

Lynne Richards	Partnership & Scrutiny Support Co-ordinator, PCC
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Apologies

Sarah Jennings (SJ)	Director of Partnerships & Corporate Services, Hywel Dda UHB
Kevin Jones	Assistant Chief Fire Officer, M&WW Fire & Rescue Service
Natalie Pearson	Head of HR Strategy, OD and Engagement, Welsh Government
Ian Westley	Chief Executive, Pembrokeshire County Council
Andy Jones	Chief Executive, Port of Milford Haven
Supt. Ross Evans	Dyfed Powys Police
Barry Walters	Principal, Pembrokeshire College
Alison Perry	Director of Commissioning, Office of the Police and Crime Commissioner

The meeting commenced at 11.55am.

1. Welcome and Apologies

Introductions were made and apologies received from those listed above.

2. Minutes of last meeting

The minutes of the last meeting held on 24th September 2019 were confirmed as an accurate record.

3. Action Log

All actions had been completed apart from;

6 - Discuss the enthusiasm of the PSB to involve groups of young people outside of the usual Youth fora with the First Minister, to determine whether Pembrokeshire could pilot an approach in this area – To be discussed under action log at next meeting.

LR

8 – Colleagues to provide procurement information on percentage of local spend as a first step towards increasing social value and building local wealth – LR to circulate a reminder.

LR

9 - Consult with regional colleagues and RPB to put together a workshop to determine how to co-design a framework to enable the development of work around social and green solutions for health – Planning meeting to be held on 21st January, further details to follow.

NE

11 - NRW to circulate dates for a regional workshop to outline their experiences of the carbon positive pilot project – AW said that she hoped to arrange something for February for local partners.

4. WAO report: Review of Public Services Boards

SPJ introduced the report produced following work undertaken by the WAO earlier in the year.

He noted a lack of clarity between the responsibilities of the WAO and Commissioner in reviewing the performance of PSBs and that this presented a confused picture in terms of oversight. Considering each of the four recommendations in the report in turn, it was noted that overall they were process driven and would not assist in unlocking the full potential of PSBs.

It was agreed to provide a response to the report, outlining what the Pembrokeshire PSB had undertaken with regard to the recommendations and also any plans for delivery going forward. NE would draft a response and circulate to partners.

NE

5. Involving young people

Following on from the feedback from the Youth Assembly received at the beginning of the workshop session, it was agreed to issue a standing invitation for two representatives to attend future meetings. Discussions would also be held with the Youth Assembly to determine if there were any issues with the timings of meetings and to build in flexibility to the meeting schedule where possible if this was required.

NE/
LR

It was also agreed to add an item to a future agenda for discussion of the engagement toolkit piloted by PLANED in Haverfordwest, once it had been finalised and consulted on.

LR noted that the item around involving young people had been added to the agenda following discussions at the last PSB meeting around the work partners were doing with young people and how the PSB could bring this work together whilst also engaging with young people outside of traditional fora. It was agreed to discuss this with the Youth Assembly to determine whether they think there are any gaps in engagement.

NE/
LR

MB noted that Cardiff PSB had invited young people to scrutinise them on their work as part of a UNICEF project and this could be something for Pembrokeshire to consider in the future.

6. Integrated localities and communities in Pembrokeshire

CG introduced the report which built on the update presented to the PSB in September. She noted that initially work was being focused on the Milford Haven area as there were issues in some communities around low level anti-social behaviour, mental health and financial hardship, all social determinants of health to which a public services approach might be able to provide a solution. She gave an update on progress to develop both multi-disciplinary and multi-agency teams; locality and community planning, including the proposal to add a sixth community area to cover the Narberth/Crymych area; engagement and communication; development of a to inform stakeholders of activity and to help to engage with people in Pembrokeshire as widely as possible; and further areas for development.

In terms of recommendations, the PSB were asked to consider how the multi-agency and multi-disciplinary meetings are co-ordinated to ensure that engagement was as wide as possible and also to consider the proposed community network areas and whether these are appropriate. It was agreed to share the newsletter with PSB member organisations to determine if they can contribute and a further update on the development of integrated localities and communities would be scheduled for a future meeting. PSB members were in agreement with the network areas as laid out in the report.

LR

7. Regional Collaboration

AB and MP provided an update on regional collaborative work and progress on activity between Pembrokeshire, Carmarthenshire and Ceredigion PSBs and the Regional Partnership Board around the four current project areas, namely; social and green solutions for health, TEC and digital; continuous engagement and; connecting people, kind communities. With regard to activity under the TEC and digital project area, MP noted that a meeting had been held on 15th November with two suppliers that could provide a stakeholder management system to analyse information received from engagement activity. The suppliers had been invited to attend a future meeting of the regional project group to further explore what they can offer and so that funding options could be considered. A paper outlining discussions would be brought to a future PSB meeting.

8. AOB

JF noted that information from some partner organisations with regard to available work experience placements was still outstanding. He asked that they do so as soon as possible.

All
outstanding

The meeting ended at 12.55pm.

Pembrokeshire Public Services Board
Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



COFNODION BWRDD GWASANAETHAU CYHOEDDUS SIR BENFRO

Dydd Mawrth 19 Tachwedd 2019 am 11.55am

Swyddfeydd PLANED, Arberth

Yn bresennol:

Tegryn Jones	Prif Weithredwr, Awdurdod Parc Cenedlaethol Arfordir Penfro (Cadeirydd)
Sue Leonard	Prif Swyddog, Cymdeithas Gwasanaethau Gwirfoddol Sir Benfro (Is-gadeirydd)
Jonathan Feild	Rheolwr Cyflogwyr a Phartneriaeth, Adran Gwaith a Phensiynau
Maria Battle	Cadeirydd, Bwrdd Iechyd Prifysgol Hywel Dda
Carwyn Thomas	Rheolwr Grŵp, Sir Benfro, Gwasanaeth Tân Canolbarth a Gorllewin Cymru
Andrea Winterton	Rheolwr Gweithrediadau De-orllewin Sir Benfro, Morol a Monitro, Cyfoeth Naturiol Cymru
Anna Bird	Pennaeth Datblygu Partneriaethau Strategol, Bwrdd Iechyd Prifysgol Hywel Dda
Dr Steven Jones (SPJ)	Cyfarwyddwr Gwasanaethau Cymunedol, Cyngor Sir Penfro
Iwan Thomas	Prif Swyddog Gweithredol, PLANED
Elaine Lorton	Cyfarwyddwr Sirol, Sir Benfro, Bwrdd Iechyd Prifysgol Hywel Dda
Claire George	Rheolwr Ardal, Gogledd Sir Benfro, Bwrdd Iechyd Prifysgol Hywel Dda
Martyn Palfreman	Pennaeth Cydweithredu Rhanbarthol, Partneriaeth Gofal Gorllewin Cymru
Elwyn Williams	Is-gadeirydd Awdurdod Tân Canolbarth a Gorllewin Cymru
Diane Lockley	Cadeirydd Pwyllgor Ardal Leol Un Llais Cymru
Cris Tomos	Aelod Cabinet dros yr Amgylchedd a'r Gymraeg
Prif Arolygydd	
Amanda Diggins	Heddlu Dyfed-Powys

Cymorth/Ysgrifenyddiaeth

Lynne Richards	Cydlynnydd Partneriaeth a Chymorth Craffu, Cyngor Sir Penfro
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Ymddiheuriadau

Sarah Jennings (SJ)	Cyfarwyddwr Partneriaethau a Gwasanaethau Corfforaethol, Bwrdd Iechyd Prifysgol Hywel Dda
Kevin Jones	Prif Swyddog Tân Cynorthwyol, Gwasanaeth Tân ac Achub Canolbarth a Gorllewin Cymru
Natalie Pearson	Pennaeth Strategaeth Adnoddau Dynol, Datblygu Sefydliadol ac Ymgysylltu, Llywodraeth Cymru
Ian Westley	Prif Weithredwr, Cyngor Sir Penfro
Andy Jones	Prif Weithredwr, Porthladd Aberdaugleddau
Uwcharolygydd	
Ross Evans	Heddlu Dyfed-Powys
Barry Walters	Pennaeth, Coleg Sir Benfro
Alison Perry	Cyfarwyddwr Comisiynu, Swyddfa Comisiynydd yr Heddlu a

Throseddu

Dechreuodd y cyfarfod am 11.55am.

1. Croeso ac Ymddiheuriadau

Gwnaed cyflwyniadau a derbyniwyd ymddiheuriadau'r rhai a restrir uchod.

2. Cofnodion y cyfarfod blaenorol

Cadarnhawyd cofnodion y cyfarfod blaenorol a gynhaliwyd ar 24 Medi 2019 fel cofnod cywir.

3. Cofnod Gweithredu

Cwblhawyd yr holl gamau gweithredu ac eithrio:

6 – Trafod brwdfrydedd y Bwrdd Gwasanaethau Cyhoeddus (BGC) i gynnwys grwpiau o bobl ifanc y tu allan i'r fforymau leuenctid arferol â Phrif Weinidog Cymru, er mwyn penderfynu a allai Sir Benfro dreialu dull yn y maes hwn – l'w drafod o dan y cofnod gweithredu yn y cyfarfod nesaf.

LR

8 – Cydweithwyr i ddarparu gwybodaeth gaffael ar ganran y gwariant lleol fel cam cyntaf tuag at gynyddu gwerth cymdeithasol ac adeiladu cyfoeth lleol – LR i ddosbarthu nodyn atgoffa.

LR

9 – Ymgynghori â chydweithwyr rhanbarthol a'r Bwrdd Partneriaeth Rhanbarthol i lunio gweithdy er mwyn penderfynu sut i gyd-ddylunio fframwaith i alluogi datblygu gwaith o amgylch datrysiadau cymdeithasol a gwyrdd ar gyfer iechyd – Cynhelir cyfarfod cynllunio ar 21 Ionawr, manylion pellach i ddilyn.

NE

11 – Cyfoeth Naturiol Cymru i ddosbarthu dyddiadau ar gyfer gweithdy rhanbarthol i amlinellu eu profiadau o'r prosiect peilot carbon positif – dywedodd AW ei bod yn gobeithio trefnu rhywbeth ym mis Chwefror ar gyfer partneriaid lleol.

4. Adroddiad Swyddfa Archwilio Cymru: Adolygiad o Fyrddau Gwasanaethau Cyhoeddus

Cyflwynodd SPJ yr adroddiad a luniwyd yn dilyn gwaith a wnaed gan Swyddfa Archwilio Cymru (SAC) yn gynharach yn y flwyddyn.

Nododd ddiffyg eglurder rhwng cyfrifoldebau SAC a'r Comisiynydd wrth adolygu perfformiad byrddau gwasanaethau cyhoeddus (BGC) a bod hyn yn cyflwyno darlun dryslyd o ran goruchwyliaeth. Gan ystyried pob un o'r pedwar argymhellid yn yr adroddiad yn eu tro, nodwyd eu bod yn gyffredinol yn cael eu gyrru gan broses ac na fyddent yn cynorthwyo i ddatgloi potensial llawn BGC.

Cytunwyd ar ddarparu ymateb i'r adroddiad, gan amlinellu'r hyn yr oedd BGC Sir Benfro wedi'i wneud o ran yr argymhellion a hefyd unrhyw gynlluniau ar gyfer cyflawni wrth symud ymlaen. Bydd NE yn drafftio ymateb a'i ddosbarthu i bartneriaid.

NE

5. Cynnwys pobl ifanc

Yn dilyn yr adborth gan y Cynulliad leuenctid a dderbyniwyd ar ddechrau'r sesiwn weithdy, cytunwyd y cyhoeddir gwahoddiad sefydlog i ddau gynrychiolydd ddod i gyfarfodydd yn y dyfodol. Hefyd, bydd trafodaethau'n cael eu cynnal â'r Cynulliad leuenctid i benderfynu a oedd unrhyw broblemau ag amseriad cyfarfodydd ac i gynnwys hyblygrwydd yn amserlen y cyfarfodydd lle bo hynny'n bosibl, pe bai angen.

NE/
LR

Yn ogystal, cytunwyd i ychwanegu eitem at agenda yn y dyfodol ar gyfer trafod y pecyn cymorth ymgysylltu a dreialwyd gan PLANED yn Hwlfordd, ar ôl ei gwblhau a chynnal ymgynghoriad arno.

Nododd LR fod yr eitem ynghylch cynnwys pobl ifanc wedi'i hychwanegu at yr agenda yn dilyn trafodaethau yng nghyfarfod blaenorol y BGC ynghylch y gwaith y mae partneriaid yn ei wneud â phobl ifanc, a sut y gallai'r BGC ddod â'r gwaith hwn at ei gilydd, yn ogystal ag ymgysylltu ar yr un pryd â phobl ifanc y tu allan i fforymau traddodiadol. Cytunwyd y bydd hyn yn cael ei drafod â'r Cynulliad leuenctid er mwyn penderfynu a ydynt yn credu bod unrhyw fylchau o ran ymgysylltu.

NE/
LR

Nododd MB fod BGC Caerdydd wedi gwahodd pobl ifanc i graffu ar eu gwaith fel rhan o brosiect UNICEF, a gallai hyn fod yn rhywbeth i Sir Benfro ei ystyried yn y dyfodol.

6. Ardaloedd a chymunedau integredig yn Sir Benfro

Cyflwynodd CG yr adroddiad a oedd yn adeiladu ar y diweddariad a gyflwynwyd i'r BGC ym mis Medi. Nododd fod gwaith yn canolbwyntio i ddechrau ar ardal Aberdaugleddau gan fod problemau mewn rhai cymunedau ynghylch ymddygiad gwrthgymdeithasol lefel isel, iechyd meddwl a chaledi ariannol, sydd oll yn benderfynyddion cymdeithasol o ran iechyd, a gallai dull gwasanaethau cyhoeddus ddarparu datrysiad ar eu cyfer. Rhoddodd ddiweddariad am y cynnydd o ran datblygu timau amlddisgyblaethol ac amlasiantaeth; cynllunio ar lefel ardaloedd a chymunedau, gan gynnwys y cynnig i ychwanegu chweched ardal gymunedol i gynnwys ardal Arberth/Crymych; ymgysylltu a chyfathrebu; datblygu cynllun i hysbysu rhanddeiliaid am weithgarwch ac i helpu i ymgysylltu mor eang â phosibl â phobl yn Sir Benfro; a meysydd pellach i'w datblygu.

O ran argymhellion, gofynnwyd i'r BGC ystyried sut mae'r cyfarfodydd amlasiantaeth ac amlddisgyblaethol yn cael eu cydlynw er mwyn sicrhau y ceir ymgysylltu mor eang â phosibl, a hefyd i ystyried yr ardaloedd rhwydwaith cymunedol arfaethedig a ph'un ai yw'r rhain yn briodol. Cytunwyd i rannu'r cylchlythyr ag aelod-sefydliadau'r BGC er mwyn penderfynu p'un ai a allant gyfrannu, a bydd diweddariad pellach ar ddatblygiad ardaloedd a chymunedau integredig yn cael ei drefnu ar gyfer cyfarfod yn y dyfodol. Roedd aelodau'r BGC yn cytuno â'r ardaloedd rhwydwaith fel y'u nodwyd yn yr adroddiad.

LR

7. Cydweithio Rhanbarthol

Rhoddodd AB ac MP ddiweddariad am gydweithio rhanbarthol a chynnydd ar weithgarwch rhwng BGC Sir Benfro, Sir Gaerfyrddin a Ceredigion a'r Bwrdd Partneriaeth Rhanbarthol o amgylch y pedwar maes prosiect presennol, sef; datrysiadau cymdeithasol a gwyrdd ar gyfer iechyd; gofal wedi'i alluogi gan dechnoleg, a digidol; ymgysylltiad parhaus; a chysylltu pobl, cymunedau caredig. O ran gweithgarwch yn ymwneud â maes prosiect gofal wedi'i alluogi gan dechnoleg a digidol, nododd MP fod cyfarfod wedi'i gynnal ar 15 Tachwedd gyda dau gyflenwr a allai ddarparu system rheoli rhanddeiliaid i

ddadansoddi gwybodaeth a dderbynnir o weithgarwch ymgysylltu. Gwahoddwyd y cyflenwyr i fynychu cyfarfod y grŵp prosiectau rhanbarthol yn y dyfodol er mwyn archwilio ymhellach yr hyn y gallant ei gynnig, ac ystyried opsiynau cyllido. Bydd papur yn amlinellu trafodaethau yn cael ei roi gerbron cyfarfod y BGC yn y dyfodol.

8. Unrhyw Fusnes Arall

Nododd JF fod gwybodaeth yn parhau heb ei derbyn oddi wrth rai sefydliadau partner mewn perthynas â'r lleoliadau profiad gwaith sydd ar gael. Gofynnodd iddynt gyflwyno'r wybodaeth cyn gynted ag y bo modd.

**Pawb sydd
heb
gyflwyno**

Daeth y cyfarfod i ben am 12.55pm.

DRAFT

ACTION LOG
Pembrokeshire Public Services Board Meeting, Tuesday 24th September 2019
PLANED Offices, Narberth

Present	Tegryn Jones Sue Leonard Jonathan Feild Maria Battle Carwyn Thomas Andrea Winterton Anna Bird Dr Steven Jones (SPJ) Iwan Thomas Elaine Lorton Claire George Martyn Palfreman Elwyn Williams Diane Lockley Cris Tomos CI Amanda Diggins	Chief Executive, PCNPA (Chair) Chief Officer, PAVS (Vice-Chair) Employer and Partnership Manager, DWP Chair, Hywel Dda UHB Group Manager, Pembrokeshire, MAWW Fire Service SW Operations Manager Pembrokeshire, Marine and Monitoring, Natural Resources Wales Head of Strategic Partnership Development, Hywel Dda UHB Director of Community Services, PCC Chief Executive Officer, PLANED County Director, Pembrokeshire, Hywel Dda UHB Locality Manager, North Pembrokeshire, Hywel Dda UHB (part of meeting) Head of Regional Collaboration, WWCP Vice-Chair MAWW Fire Authority Chair Local One Voice Wales Area Committee Cabinet Member for Environment and Welsh Language Dyfed Powys Police		
	<u>Support/Secretariat</u> Lynne Richards	Partnership & Scrutiny Support Co-ordinator, PCC		
Apologies	Sarah Jennings (SJ) Kevin Jones Natalie Pearson Ian Westley Andy Jones Supt. Ross Evans Barry Walters Alison Perry	Director of Partnerships & Corporate Services, Hywel Dda UHB Assistant Chief Fire Officer, M&WW Fire & Rescue Service Head of HR Strategy, OD and Engagement, Welsh Government Chief Executive, Pembrokeshire County Council Chief Executive, Port of Milford Haven Dyfed Powys Police Principal, Pembrokeshire College Director of Commissioning, Office of the Police and Crime Commissioner		
No.	Action	Owner	Target Date	Resolution
1.	Feed back to partners on discussions with the First Minister around the enthusiasm of the PSB to involve groups of young people outside of the usual Youth fora, to determine whether Pembrokeshire could pilot an approach in this area	NP (carried over from 24-09-19)	February 2020 meeting	
2.	Circulate a reminder to partners who have not yet provided procurement information as agreed at 24 th September meeting	LR	End January 2020	Reminder email circulated 22-11-2019.

3.	Circulate further details on planning meeting to determine how to co-design a framework to enable the development of work around social and green solutions for health, to be held on 21 st January 2020	NE	When info available	Complete. Update on agenda.
4.	Provide a PSB response to the WAO Report on the review of Public Services Boards	NE/LR	asap	Letter sent 18 December. Response received 9 January and circulated.
5.	Discuss meeting timings with Youth Assembly (or representative), whether they think there are any gaps in engagement activity with young people and feed back on PSB discussions from 19-11-19 meeting	LR	Before next meeting	On agenda.
6.	Forward link to 'Delivering a Healthier Pembrokeshire' newsletter to PSB partners to circulate to their networks	LR	asap	Links circulated 22-11-2019.
7.	Reminder to be sent to those who have not yet responded with placement details for the Work Experience Project	LR/JF	asap	Email circulated 20-11-2019.



Item 4

DATE OF MEETING	25 February 2020
REPORT TITLE	Letter from the Chair of Carmarthenshire PSB
STATUS	For discussion and decision
PURPOSE	<p>The Chair has received a letter from the Chair of Carmarthenshire PSB (attached) following discussions at that Board's meeting in November 2019.</p> <p>In summary, Carmarthenshire PSB is asking Pembrokeshire and Ceredigion PSBs to consider a more formal approach to a regional PSB arrangement or a potential full merger, and the PSB must decide if it supports the idea in principle to allow the next steps to be explored.</p> <p>The relevant extract on decision-making from its terms of reference is included overleaf for information should the PSB determine that a vote is required on this matter.</p>
RECOMMENDATION(S)	That the PSB considers the letter from the Chair of Carmarthenshire PSB and responds as appropriate.
AUTHOR	Nick Evans, Partnership and Scrutiny Support Manager

Extract from the PSB's Terms of Reference

Governance and accountability

Decision making

19. The quorum of a Board meeting is all four of its statutory members.

20. Board decisions (for example the agreement of the assessment of local well-being and the local well-being plan) are only valid when made jointly by the Board and with all statutory members present.

21. In the event of a vote the Board will operate on the principle of one vote per organisation / agency regardless of the number of representatives from an organisation / agency present at a meeting.

22. In the event of a disagreement between members, it is the responsibility of the Chair to mediate a resolution and to present this to the next available meeting of the Board or to a special meeting if required.

To: Chairs of Ceredigion & Pembrokeshire PSBs

Dear Cllr. Ellen ap Gwynn and Tegryn Jones,

I write to you both following dialogue at our Carmarthenshire PSB meeting in November 2019. At that meeting we considered the findings of the recent Wales Audit Office Review of Public Services Boards and following extensive discussion on the review's recommendations there was unanimous consensus around the table that it was now timely to consider a more formal approach to a regional PSB arrangement or potential full merger. Such action had already been raised as an option by a number of partners at the June 2019 regional PSB meeting and we feel it is timely we consider arrangements for a regional approach to strategic partnership planning with a local, county-based focus on delivery.

We fully appreciate that this is a significant step to take and we will need to work through the logistics of how we make it work should we agree in principle. However, we firmly believe that moving to a regional model will facilitate greater buy-in to collaborative working from our key, common partners who find it challenging to appropriately resource multiple partnership arrangements across three counties.

I would be extremely grateful if you could discuss this proposal at your next county PSB meeting and let us know if your Board would be supportive in principle of investigating the next steps.

Yours sincerely,



Barry Liles
Chairman of Carmarthenshire Public Services Board

cc Ian Westley, Chief Executive, Pembrokeshire County Council
 Eifion Evans, Chief Executive, Ceredigion County Council
 Wendy Walters, Chief Executive, Carmarthenshire County Council

Bwrdd Gwasanaethau Cyhoeddus Sir Gâr
d/o Cyngor Sir Gâr, Neuadd y Sir,
Caerfyrddin, SA31 1JP

Carmarthenshire Public Services Board
c/o Carmarthenshire County Council,
County Hall, Carmarthen, SA31 1JP

Mae croeso i chi gysylltu â'r Bwrdd trwy gyfrwng y Gymraeg neu Saesneg
You are welcome to contact the Board through the medium of Welsh or English

Pembrokeshire Public Services Board

Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



Item 5

DATE OF MEETING	25 February 2020
REPORT TITLE	Regional collaboration
STATUS	For information
PURPOSE	To provide an update on recent work to progress agreed collaborative activity on a regional basis between Pembrokeshire, Carmarthenshire and Ceredigion PSBs and the Regional Partnership Board.
RECOMMENDATION(S)	That the PSB receives the update.
AUTHOR	Nick Evans, Partnership and Scrutiny Support Manager

Regional Collaboration update: Public Services Boards (PSBs) and the West Wales Regional Partnership Board (RPB)

The purpose of this briefing paper is to provide an update on current regional collaboration activity between the statutory boards.

At the Regional PSB and RPB event on the 7 June 2019 there were a series of discussions to identify possible areas for regional collaboration, based on commonality of aims and objectives identified in local plans. Four key areas for possible regional collaboration were identified, and the alignment with 'A Healthier West Wales Plan' and the PSB's Well-being Plans are noted.

The three PSBs and RPB agreed to progress some areas of work and a summary of progress has been provided below:

Social and green solutions for health	
Partnership	Priority Area
West Wales Care Partnership	<ul style="list-style-type: none"> Social prescription to help people manage their own long-term conditions - A Healthier West Wales Programme 4; proactive supported self management.
Carmarthenshire PSB	<ul style="list-style-type: none"> Healthy Habits - People have a good quality of life, and make healthy choices about their lives and environment
Ceredigion PSB	<ul style="list-style-type: none"> Enable people to live active, happy and healthy lives. Support physical and mental health and improve well-being through promoting healthy behaviours
Pembrokeshire PSB	<ul style="list-style-type: none"> Celebrating the Great Outdoors
<p>February 2020 update:</p> <p>Hywel Dda University Health Board has been developing connections between our vibrant network of providers of 'green health' and arts activities and the public sector for some years now, including social prescribing models. Following conversations last year with the three Public Service Boards and the Regional Partnership Board covering the region, the Director of Public Health (DPH) was invited to lead this work on a regional basis.</p> <p>The DPH proposed a regional conference "to focus our attention on the opportunities and challenges that exist in developing the role of social and green assets that promote population health" as outlined in the Health Board's 'Health and Wellbeing Framework'. Building on the excellent work that has already been done across Hywel Dda and mid Wales, a number of key issues were identified to be addressed, including the proposal for a strategic group to oversee this agenda and a framework to support co-ordinated delivery.</p>	

On 21st January 2020 the Director of Public Health for Hywel Dda University Health Board led a 'Social and Green Solutions for Health Summit' at Trinity Saint David University in Lampeter. The day was facilitated by Scarlet Design to enable maximum engagement from all with the aim of co-producing:

- An agreed definition of 'social and green solutions for health'
- An agreed set of principles to take this work forward
- The form and function of the proposed strategic group

The event attracted 110 participants from a wide range of organisations across the three counties and beyond. Many commented on how the diversity of experiences and views led to more useful conversations, and reflected how relevant and important this topic is across agencies and geographies. It is hoped that the outcomes of the day will also be reflective of a wide range of views, leading to next steps that generate energy and commitment to work together. The facilitated process resulted in data that is being analysed and written up. Once complete, a report with recommendations for next steps will be circulated widely.

TEC and Digital	
Partnership	Priority Area
West Wales Care Partnership	<ul style="list-style-type: none"> • Data sharing for a person centred approach - A Healthier West Wales Programme 2; a shared digital framework. • One system or linked systems enabling analysis of well-being / community data, stakeholder/ community views and high level user information
Carmarthenshire PSB	
Ceredigion PSB	
Pembrokeshire PSB	

February 2020 update:

The contract for the new Digital Information System (to be purchased utilising the Welsh Government regional grant), has been awarded to Writemedia following a formal tender exercise. The PSB Lead Officers from the three counties along with Hywel Dda University Health Board's Head of Strategic Partnerships, Diversity and Inclusion met recently with representatives from Writemedia to undertake an initial project planning and scoping session and to develop ideas and thinking around the delivery and implementation phase.

PSB partners will recall that the purpose of the system is to provide a 'live' central repository for quantitative and qualitative data and information to inform future PSB planning, and is being designed specifically to support undertaking the next Well-being Assessment which will be produced by mid-2022. The system will also support PSB (and potentially specific organisational) community engagement activity either through the development of a bespoke engagement portal or by linking in with other online engagement systems (or indeed both). Ceredigion County Council acts as the lead authority for the region on behalf of the PSBs. For further information please contact Naomi.McDonagh2@ceredigion.gov.uk

As part of the future development of the digital information system, PSB partners might wish to revisit earlier discussions regarding the establishment of a Pembrokeshire 'data observatory' which would support a co-ordinated approach to the identification, sourcing, collection and analysis of data which would sit within the system and inform strategic planning for not only the PSB but potentially each partner organisation.

Such data observatories are well established across similar strategic partnership arrangements to the PSB particularly in England, and put simply the purpose is for partners to work together to

provide a single, flexible research service, where specialist skills and expertise are brought together to facilitate the provision of high quality information, that provides evidence in support of strategy and policy. In such cases data analysts will work together, sharing information and ideas whilst remaining embedded within their current organisations, allowing them to build up their skills and knowledge base whilst also staying connected to the policies and issues of their organisation.

Continuous Engagement	
Partnership	Priority Area
West Wales Care Partnership	<ul style="list-style-type: none"> Proposals for engagement with our communities and infrastructure to facilitate ongoing conversations about well-being – A Healthier West Wales Programme 7; creating connections for all
Carmarthenshire PSB	<ul style="list-style-type: none"> Healthy Habits - People have a good quality of life, and make healthy choices about their lives and environment
Ceredigion PSB	<ul style="list-style-type: none"> Create conditions for communities to support individuals from all backgrounds to live fulfilling, independent lives. Develop and sustain social networks, and cultural and linguistic opportunities in order to enhance well-being and maintain independence
Pembrokeshire PSB	<ul style="list-style-type: none"> Meaningful Community Engagement

February 2020 update:

PSB will recall from previous updates that a Regional Engagement group comprised of key partners and stakeholders has come together to develop a community of practice. The group's purpose is to explore opportunities to co-ordinate engagement activity across the region, reduce duplication and 'engagement overload', and to share best practice and knowledge. As part of this work, exploring potential digital engagement platforms which can help co-ordinate engagement activities across west Wales to reduce duplication and foster resource sharing has been identified as a key priority.

Scoping has been undertaken to identify suitable digital systems which support engagement and consultation and appropriate providers have been given the opportunity to present to the group. As a result of this activity the group has identified two systems: one with a specific focus on online engagement and the other which specialises in stakeholder management. The group has decided there is value in piloting both of these systems before taking a longer term decision which will meet the current and future needs of engagement practitioners.

Hywel Dda University Health Board has identified funding to pilot both of these systems for 12 months and representatives on the group have been asked to specify their interest in the level of involvement in the pilot phase. At this time, Pembrokeshire PSB has expressed an interest in solely being involved in the pilot regarding the online engagement tool as this is seen as complementary to other related developments such as the Digital Information System (see above) and priorities set out in the Well-being Plan.

The benefits of an online interactive engagement platform is that it provides greater opportunity to engage with communities than simply surveys and polls, including the use of open environments (forums, idea places) and mixed environments (stories, questions). The tender exercise is currently being finalised and PSB will receive further updates in due course.

Connecting people, kind communities	
Partnership	Priority Area
West Wales Care Partnership	<ul style="list-style-type: none"> Developing services within our communities and enhancing the community connector role – A Healthier West Wales Programme 7; creating connections for all. Supporting local enterprise, growing the third sector role – A Healthier West Wales Programme 8; building the infrastructure to deliver.
Carmarthenshire PSB	<ul style="list-style-type: none"> Strong Connections – Strongly connected people, places and organisations that are able to adapt to change
Ceredigion PSB	<ul style="list-style-type: none"> Create conditions for communities to support individuals from all backgrounds to live fulfilling, independent lives. Develop and sustain social networks, and cultural and linguistic opportunities in order to enhance well-being and maintain independence
Pembrokeshire PSB	<ul style="list-style-type: none"> Community Participation Understanding Our Communities
<p>February 2020 update: Representatives from the PSBs are linked into the Regional Partnership Board workstreams to support taking this work forward.</p>	



Item 6

DATE OF MEETING	25 February 2020
REPORT TITLE	Involving young people
STATUS	For discussion and agreement
PURPOSE	<p>At the last PSB meeting, partners briefly discussed involvement of the Youth Assembly in the work of the PSB and the best ways to engage with young people in the county, especially those not engaged with existing youth groups.</p> <p>The attached report provides an update on recent discussions with the Youth Assembly from a meeting held on 29th January.</p>
RECOMMENDATION(S)	That PSB members consider the proposals laid out in the attached report.
AUTHOR	Lynne Richards, Partnership and Scrutiny Support Co-ordinator

Involving Young People

Recent discussions at PSB meetings have considered how to involve young people in the work of the PSB in an effective and meaningful way. To this end, PSB representatives attended a full Youth Assembly meeting in October 2019, and more recently, a meeting of a smaller group of Youth Assembly representatives held on 29th January.

Youth Assembly attendance at PSB meetings

At the meeting held on 19th November 2019, PSB members agreed to issue a standing invitation for two members of the Youth Assembly to attend future meetings of the PSB, and to determine whether there were any issues with their attendance due to the timings of meetings.

This was fed back to Youth Assembly members on 29th January and there would be no issues with Youth Assembly representatives attending PSB meetings as currently scheduled. However, in order to familiarise themselves with how the PSB operates and how meetings are managed, it would be helpful for them if we could build in an additional session following the next two main meetings. Representatives could then observe the main meeting and use the additional time after the meeting to question PSB members on the business discussed. It was also confirmed that the Youth Assembly would be happy to send representatives to any future events or workshops that might be held by the PSB.

The Youth Assembly representatives present at the 29th January meeting were keen to get involved in the work of some of the Well-being Plan Workstreams, in particular those involving climate change and also the Recruitment and Employment Workstream around transformation.

Gaps in engagement with groups of young people

Pembrokeshire Youth Assembly currently has links into the following groups;

- Schools
- School / Youth Councils
- Young Voices (local disability group)
- Junior Safeguarding Board

Nadine Farmer, Children and Young People's Rights Officer for Pembrokeshire County Council who works closely with the Youth Assembly, also noted that there is a young person in the county who is currently in the process of setting up a LGBTQ group for young people. She also suggested that contact could be made with NEET Outreach Workers and the Milford Youth Matters youth group in order to broaden the range of engagement opportunities with young people in the county.

Social Media engagement

As previously discussed at the full Youth Assembly meeting attended by PSB representatives in October 2019, there is a lot of interest from Youth Assembly members to get involved with the work of the PSB through social media channels.

This was further explored at the 29th January meeting and the Youth Assembly suggested that they could use their own Instagram page, linking through Twitter and Facebook to other contacts in the county, to do a series of short, one question surveys linked to some of the

Workstreams in the Well-being Plan. The questions are currently in the process of being developed and will be discussed further at the next meeting of the Youth Assembly to be held on 26th February. The possibility of an app being developed to explain the WBFG Act and PSBs to young people was also discussed and this will also be explored further at the next Youth Assembly meeting.

'Breaking down barriers' day

Members of the Youth Assembly also suggested that a 'breaking down barriers' day out could be held with the Youth Assembly and members of the PSB. Something similar had been undertaken between the Youth Assembly and Social Care with both sides finding the experience helpful in forming working relationships between the two groups. Dependent on funding being secured it was suggested that something could be organised for Spring or early Summer.

Proposals

The PSB is therefore asked to consider the following proposals;

1. Build in additional time following the next 2 – 3 PSB meetings for a Q&A session where Youth Assembly members can ask questions on the work of the PSB
2. Discuss how Youth Assembly members might get involved in Workstreams around climate change and employment
3. Confirm that the PSB are happy for the Youth Assembly to go ahead with engagement around the work of the PSB through social media
4. Consider organising a 'breaking down barriers' day for PSB and Youth Assembly members



Item 7

DATE OF MEETING	25 February 2020
REPORT TITLE	Exploring a partnership solution to 'back office' (support service) functions in Pembrokeshire
STATUS	For discussion and decision
PURPOSE	<p>The County Council's Cabinet has tasked the Chief Executive with revisiting the Council's management structure and organisation design. The potential to explore a multi-agency collaborative 'back office' (support service) solution has emerged as part of the review process.</p> <p>In 2015 the Pembrokeshire Local Service Board considered a paper 'Prospectus for Pembrokeshire' (attached). The paper was drafted in part as a response to emerging proposals (at the time) around local government reorganisation, and in part a response to the increasingly difficult labour market conditions, in part fuelled by austerity.</p> <p>The Well-being Plan Priority 'Living and Working' and related work stream 'Recruitment and Employment transformation framework' supports a shared approach to employment amongst PSB partners.</p> <p>There are examples of shared back-office functions across the UK, although there do not appear to be any in Wales. In theory they can provide a range of benefits – improved resilience, recruitment and development opportunities, commercial potential, etc.</p>
RECOMMENDATION(S)	That the PSB considers and decides whether there is sufficient interest (support) to review a proposal to create a Pembrokeshire shared service function.
AUTHOR	Steven Jones, Director of Community Services, PCC

“prospectus for **Pembrokeshire**”



Purpose

A proposal to the Welsh Government Minister for Public Services to examine the efficacy of creating a collaborative multi-agency partnership to govern/lead, administer and fund the delivery of public services in Pembrokeshire.



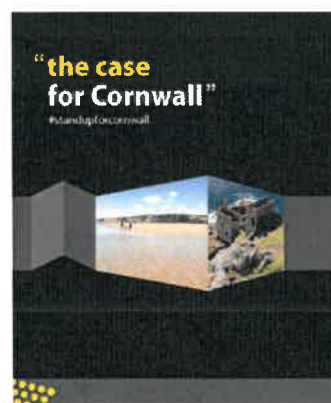
‘One Pembrokeshire’ - the case for change



At the WLGA annual conference (18 June 2015) the Minister for Public Services talked of a commitment to a “new deal for local government”, of a “vision beyond austerity” and of “empowering local authorities . . . (with a) stronger voice and position to take on more powers”.

As a peripheral county in Wales, Pembrokeshire has watched with interest the UK government’s support for a devolution deal in Cornwall - ‘The case for Cornwall’ (March 2015).

This paper sets out the case for Pembrokeshire - an opportunity to test and transform, to develop new ways of working based on a ‘public sector 2.0’ model for Wales.



Ten Reasons

“Understanding how people live their lives helps design better policy and services” (Professor Andrew Davies, former Minister for Finance and Public Service Delivery, 2008).

- 1 ► Peripherality** - a defined geography and spatial distinctiveness. The ‘Pembrokeshire - the Haven’s spatial vision refers to “strong communities supported by a robust, sustainable, diverse economy based on the area’s unique environment, energy, maritime access and tourism growth opportunities” (Wales Spatial Plan 2008 update). Like Cornwall, many of the key public sector partners are focused exclusively on serving the people of Pembrokeshire.



- 2 ► Functional economic area** - ‘Pembrokeshire is a remarkably self-contained economy; 87% of the employed people who live within its boundaries also work there, and 89% of the people who work there, live there’ (Economic profile of Pembrokeshire 2015, PACEC Consultants, Data based on 2011 Census). Maximising the value of the Pembrokeshire £ pound, reducing ‘leakage’, supporting indigenous businesses and encouraging economic growth are critical to the County’s future well-being.



- 3 ► **Citizen and community voice** - there is energy and capacity amongst the citizens of Pembrokeshire (Public Engagement programme - Spring 2015). There is fertile ground to 'activate communities' in line with the Minister for Public Services vision.



- 4 ► **Brand and identity** - there is a strong sense of place and pride in the Pembrokeshire brand and in the agencies that deliver local services. This is evident and visible across a range of activities from local support to retain services at Withybush District General Hospital to the importance of the annual Pembrokeshire Show



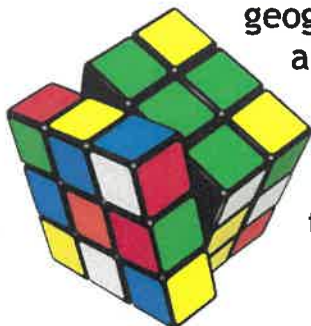
Parc Cenedlaethol
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National Park

(the second largest in Wales) to the rural community; and from audience figures for Radio Pembrokeshire to the global importance of the Pembrokeshire Coast National Park.

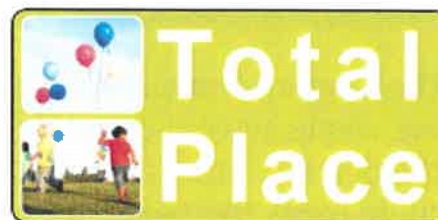
- 5 ► **The austerity challenge** - whilst the impact of budget reductions is a defining feature of all public and third sector organisations, the economic impact in Pembrokeshire is likely to be disproportionately high. 'Large concentrations of Pembrokeshire's employment are directly or indirectly connected with the public sector or public subsidies . . . any retrenchment of public funding or relocation of activities would have a major impact on employment opportunities in the county'. (Economic Profile, 2015 PACEC Consultants.)



- 6 ► **The status quo is not an option** - current local government proposals will fundamentally change the administrative geography and wider public service delivery arrangements across Wales. However, aligning local authorities in a vertically integrated solution misses the significant benefits that horizontal integration across the public (and third) sector could provide.



- 7 ► **Total Place: the next generation** - the Total Place pilots provide an evidence base of the effectiveness of cross agency working to deliver better value to residents. Research by think tank Localis identified significant savings and improved services in Birmingham (2010). An LGA paper suggested more than £20bn of savings that “could be made by devolving spending powers to Councils (in England) and joining up public spending at a local level”.



- 8 ► **Future Generations: from policy to practice** - the Future Generations Act (April 2015) is designed to strengthen existing governance arrangements, put Local (Public) Service Boards and Well-Being Plans on a statutory basis and simplify the requirements for integrated community planning. The Future Generations Act provides an opportunity to modernise and transform the governance and service delivery architecture at a local level. Pembrokeshire provides an opportunity to put policy in to practice.



9 ► (ix) TBC

10 ► (x) TBC

Commission for Public Service Governance and Delivery (2014)

Importantly, this prospectus and case for change is aligned with the transformational principles set out in the Williams Commission report - resilient and responsive organisations, a culture of aspiration, public service leadership, value led change, citizen centered services, new delivery models, a clear vision and a focus on outcomes.

The Commission's review goes beyond local government and considers the whole system of public service in Wales - "the ways in which both the delivery and governance of public services (not local government) could meet the challenges of the future and enable public services (not local government) to improve their delivery for the people of Wales."

[emphasis in brackets added]



Overarching Principles

The proposal to develop a ‘One Pembrokeshire’ public sector model needs to be underpinned by some key principles:

- Evidence based** - there is the potential to engage the Public Policy Institute for Wales as a research partner. In addition, Pembrokeshire County Council is prepared to fund a strategic partner (consultancy) to work with the Council and local partner agencies to develop the evidence base, the detailed proposals and implementation plan to move to a 'One Pembrokeshire' model.
- Sustainable** - the 'One Pembrokeshire' model provides an opportunity for financial innovation, moving (over time) towards self sufficiency or 'Freedom Day'. Pooled assets and budgets, shared back office arrangements, cost reductions and new trading opportunities will add up to a more sustainable operating model.
- Transformative and transferable** - in line with the Minister's call for more innovation and creativity (WLGA Conference, June 2015), the 'One Pembrokeshire' model could provide a new blueprint for Wales - smart public services delivering better value and better outcomes.



Way forward . . . (for consideration)

In any financial analysis of organisational efficiency and effectiveness in the public sector, two dimensions dominate the landscape - buildings and staff.

In many reviews of 'doing more with less', co-production and the role of the 'value added sector' are key components of better outcomes. The 'One Pembrokeshire' model is predicated on making more of, and doing more with, the third sector, community leaders and local people. (See www.govint.org)

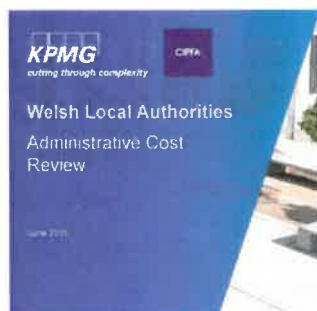
Initial Steps include:

Shared accommodation

The public sector partners in Pembrokeshire own and manage in excess of 100 'public facing' buildings in the county with an estimated asset value of £xxx. Occupancy levels vary considerably and there is a business case for rationalising and optimising the public estate. Moreover, surplus buildings provide opportunities for revenue savings, capital receipts and/or community asset transfers. In addition, they could provide innovative opportunities to support business start-ups that bring a local economic dividend.



Shared back-office services



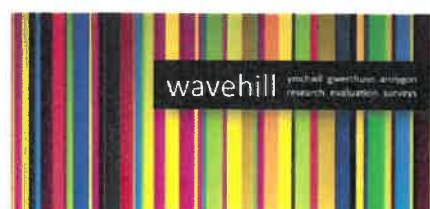
The Welsh Government commissioned Administrative Cost Review identified the potential for £151m of savings across local authority administrative activities through normalising, standardising and transforming performance (KPMG, June 2015). Across main public sector partners in Pembrokeshire there is an estimated ____ (no) staff providing back office support functions such as HR, Finance and Payroll, Audit, IT, Risk



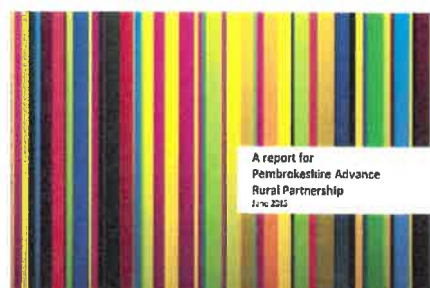
Management and Health and Safety, Legal, Procurement, etc. There is a further ____ (no) staff estimated to provide these services in the main third sector partners. Pooling staff and developing smart systems and processes will reduce the headcount and, if effective, deliver improved support to front line delivery - see Hampshire's back office public service partnership. Shared back office services reduce the need for both buildings and staff. In addition, they create opportunities to develop new services e.g. recruitment agency that could provide wider benefits for businesses across the county and other organisations outwith the county.

New ways of working

The scale of the financial challenge facing public and third sector organisations in Pembrokeshire requires a paradigm shift in thinking. Whilst on their own organisations can achieve incremental improvements in efficiency and effectiveness, together there is the potential to produce transformational change, particularly if we re-frame our approach to include co-design and co-production. Research commissioned by the Pembrokeshire Rural Development Plan Partnership into 'new ways of working' identified a series of conditions - horizontal and vertical integration, capacity building and process and culture - that can support this paradigm shift. (Wavehill, June 2015).



One Pembrokeshire:
Scoping Study for New Ways of Working



Conclusion

This - 'One Pembrokeshire' - proposal is ground breaking territory for the Welsh Government, for local government in Wales and for the wider public and third sectors. It is designed as both an antidote and challenge to the existing public sector organisational 'architecture' and institutional thinking that has, to a degree, stifled creativity and improvement.

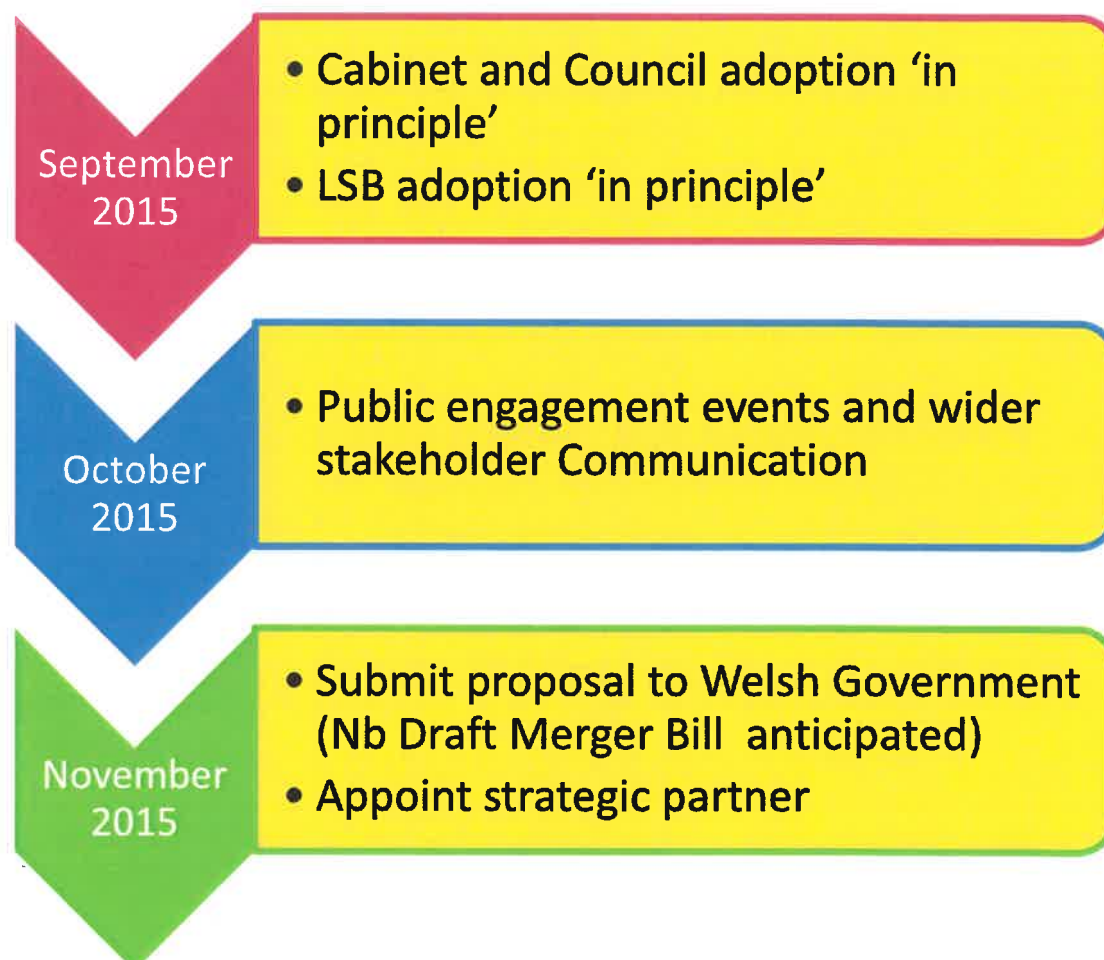
Local government is not alone; yet with its democratic legitimacy it is uniquely placed to shape the 'One Pembrokeshire' model and the future of its citizens.

The 'One Pembrokeshire' model will be led by Pembrokeshire County Council and supported by its Local (Public) Service Board partners including:

- list of organisations



Provisional timeline



(July 2015/SPJ)





Item 8

DATE OF MEETING	25 February 2020
REPORT TITLE	Local policing and emerging trends update
STATUS	For information (verbal update)
PURPOSE	To update partners on changes to policing resources and emerging trends.
RECOMMENDATION(S)	That PSB members consider the update.
AUTHOR	n/a

Pembrokeshire Public Services Board

Bwrdd Gwasanaethau Cyhoeddus Sir Benfro



Item 9

DATE OF MEETING	25 February 2020
REPORT TITLE	Partnerships Panel meeting – 17 January 2020
STATUS	For information
PURPOSE	<p>The Council's Partnerships Panel recently held its initial meeting. The Panel sits under the Council's Corporate Overview and Scrutiny Committee which is designated with the responsibility of scrutinising the work of the PSB as required under section 35 of the Well-being of Future Generations Act. It also has responsibility for scrutiny of the Community Safety Partnership.</p> <p>The Chair and vice-Chair attended on behalf of the PSB and responded to Members questions regarding the work of the Board and its priorities moving forward.</p> <p>Attached at appendix A is a report from the Panel to Corporate Overview and Scrutiny Committee following the meeting, and at appendix B are the Panel's terms of reference as agreed at the first meeting.</p> <p>The next meeting of the Partnerships Panel has been arranged for Monday 1st June at 10am in County Hall and PSB is asked to note the focus will be on the Recruitment and Employment Transformation Framework project. Accordingly the PSB lead members for this work will be invited to attend on behalf of the PSB.</p>
RECOMMENDATION(S)	<ol style="list-style-type: none"> 1. That the PSB notes the update report from the meeting 2. That the PSB notes the Panel's terms of reference, particularly its powers in relation to holding partners to account for their contribution towards PSB working 3. That the lead members for the Recruitment and Employment project attend the next Panel meeting on June 1st on behalf of the Board.
AUTHOR	Nick Evans, Partnership and Scrutiny Support Manager

CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

Report of: Chair of Partnerships Panel

Date: 30th January 2020

Partnerships Panel – role and purpose

The Well-being of Future Generations Act requires that a local authority must designate one of its overview and scrutiny committees with responsibility for scrutinising the work of the Public Services Board (PSB), in order to strengthen local accountability of strategic partnership working through existing democratic processes. There are similar though less prescriptive requirements to scrutinise the work of Community Safety Partnerships (CSP) under the Crime and Disorder Act.

Until recently these requirements were delivered through the Partnerships Overview and Scrutiny Committee, which was made defunct following Council's decision on 9th May 2019 to revise the Overview and Scrutiny model after a review undertaken by the Member-led Scrutiny Working Group.

As part of the revised scrutiny arrangements Council agreed that the Corporate Overview and Scrutiny Committee would be designated with responsibility for the scrutiny of the PSB and CSP and this activity will be delivered through a standing Partnerships Panel which will report to the Committee. The Panel will meet at least bi-annually and is comprised of the Chairs and Vice-Chairs of each Overview and Scrutiny Committee. Meetings of the Partnerships Panel are open to members of the public to attend and will be webcast where possible.

Initial meeting

At the first meeting of the Panel held on 17th January the focus was on providing Members with a broad understanding of the work and priorities of the two partnerships within its remit. With this in mind, the Panel agreed its terms of reference which are attached at Appendix A. Cllr. Josh Beynon was appointed as Chair and Cllr. Rhys Sinnott as vice Chair, for a period of 12 months.

The Panel initially heard from Dr Steven Jones, Chair of the Community Safety Partnership about the role and purpose of the Community Safety Partnership and the contribution the partnership makes towards maintaining and enhancing community safety across Pembrokeshire.

The Partnership and Scrutiny Support Manager then gave a broad overview of Pembrokeshire's Public Services Board and the context for PSB working, and Tegryn Jones and Sue Leonard, Chair and vice Chair of the PSB, highlighted current activity and challenges.

Panel Work Plan

During discussions at the meeting it was agreed that the work plan for the Panel would look at each of the priority areas of the CSP Plan and workstreams within the PSB Well-being Plan.

The CSP Plan 2019-2021 contains the following priorities;

- Priority 1: Reduce violence against women, domestic abuse, and sexual violence (VAWDASV)
- Priority 2: Promote safe and confident communities
- Priority 3: Reduce the harm that substance and alcohol misuse causes to communities, families and individuals
- Priority 4: Protect vulnerable people and groups (Modern slavery, PREVENT, Hate Crime, and Community Tension Monitoring, CONTEST, Violence and Serious Organised Crime, scams and cyber-crime)
- Priority 5: Divert offenders and reduce the impact of reoffending within our communities
- Priority 6: Connect and engage with communities to improve our understanding, provide re-assurance and increase public confidence

The PSB's Well-being Plan contains the following workstreams;

1. Recruitment and Employment Transformation Framework
2. Environmental and Climate Change Risk Assessment
3. Becoming a Carbon Neutral County
4. Doing Things Differently
5. Celebrating the Great Outdoors
6. Community Participation
7. Understanding our Communities
8. Meaningful Community Engagement

At its next meeting it was agreed that the Panel would focus on Priority 1 of the CSP Plan, with the regional VAWDASV Co-ordinator being asked to attend. The Panel also decided that it would look at the Recruitment and Employment Transformation Framework workstream from the Well-being Plan.

Future meetings

The Panel determined that it would like to meet more frequently than twice a year and agreed initially to meet three times a year, with the next meeting to be held in May 2020 (date to be confirmed).

Recommendation

That the Committee notes the report from the first meeting of the Partnerships Panel.

Item 9 Appendix B - Partnerships Panel Terms of Reference (agreed 17.01.20)

NAME	PARTNERSHIPS PANEL
PURPOSE	<p>(i) The Partnerships Panel is a standing panel under the Corporate Overview and Scrutiny Committee.</p> <p>(ii) It is the Committee the Council has designated with responsibility for scrutinising the work of the Public Services Board (PSB) as required under section 35 of the Well-being of Future Generations (Wales) Act.</p> <p>(iii) In addition, the Partnerships Panel is responsible for scrutinising the work of the Community Safety Partnership as required under section 19 of the Police and Justice Act 2006 and the Crime and Disorder Regulations 2009.</p>
ROLE & REMIT	<p>(i) In respect of the PSB, the Partnerships Panel can:</p> <ul style="list-style-type: none"> • review or scrutinise decisions made, or other action taken, by the PSB in the exercise of its functions • review or scrutinise the PSB's governance arrangements • make reports or recommendations to the board with respect to the PSB's functions or governance arrangements • consider such matters relating to the PSB as the Welsh Ministers may refer to it and to report to the Welsh Ministers accordingly • to carry out such other functions in relation to the PSB as are imposed on it by the Well-being of Future Generations (Wales) Act <p>(ii) The Partnerships Panel can require any member of the PSB to give evidence but only in respect of the exercise of joint functions conferred on them as a member of the Board. This includes any person or body that has accepted an invitation to participate in the activity of the Board.</p> <p>(iii) In respect of the Community Safety Partnership, the Partnerships Panel can:</p> <ul style="list-style-type: none"> • scrutinise the work of the Community Safety Partnership and the partners who comprise it, insofar as their activities relate to the partnership itself
MEMBERSHIP	<p>(i) To bring the broadest perspective and challenge across all relevant areas of work, the membership of the Partnerships Panel will be:</p> <ul style="list-style-type: none"> • the Chair and vice-Chair of Corporate Overview and Scrutiny Committee • the Chair and vice-Chair of Policy and Pre-decision Overview and Scrutiny Committee

Item 9 Appendix B - Partnerships Panel Terms of Reference (agreed 17.01.20)

	<ul style="list-style-type: none"> the Chair and vice-Chair of Schools and Learning Overview and Scrutiny Committee the Chair and vice-Chair of Services Overview and Scrutiny Committee the Chair and vice-Chair of Social Care Overview and Scrutiny Committee <p>(ii) The Panel may invite others individuals or groups to contribute to its enquiries where particular insight or expertise would add value to its work.</p> <p>(iii) The Panel will appoint a Chair and vice-Chair at the start of each calendar year.</p>
QUORACY	The number of Members in attendance for a meeting of the Panel to be quorate is five.
REPORTING	<p>(i) The Panel will provide a report to the Corporate Overview and Scrutiny Committee following each of its meetings.</p> <p>(ii) The Panel can only make recommendations to its parent Committee and it is for the Corporate Overview and Scrutiny Committee to determine if to accept its recommendations.</p> <p>(iii) Recommendations approved by the Corporate Overview and Scrutiny Committee in respect of the PSB will be referred to the Future Generations Commissioner for Wales, Welsh Government and Wales Audit Office as required under section 35 (2) of the Well-being of Future Generations (Wales) Act.</p>
MEETINGS	<p>(i) The Panel will meet at least twice per calendar year.</p> <p>(ii) Panel meetings will be open to the public and webcast.</p>
SUPPORT	The Panel will be supported in its work by the Partnership and Scrutiny Support and Committee Services teams and others as appropriate depending on the nature of its scrutiny activity.